| No. | **Identified Stakeholder Group** | **Detailed description of Identified Stakeholder Group** | **Population** | **Contact** | **Relevant Issues** | **Proposed communication Tools** | **Status Q2/2014** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | Project Affected Persons (PAPs) | Persons and households, businesses along the route of the new pipeline | 30 people | **Citizens Service** **Centre** Municipality of CapljinaTrg KraljaT omislavaČapljinaHercegovačko neretvanska,88300 Bosna i HercegovinaE-mail: info@capljina.baTel: 036/805-052, 036/805-681 | Providing timely information on construction and expropriation activities | * Disclosure through the Municipality website (www.capljina.ba)
* Delivering information by post
* Delivering relevant documentation to local communities on whose territory expropriation is carried out
* Public meetings
* Individual meetings on an as needed basis
 | • On web site of Municipality of Čapljina(www.capljina.ba), the following informations were published:-<http://www.capljina.ba/index.php/arhiva-2012/1-ebrd-s-5-milijuna-eura-financira-projekt-vodoopskrbe-u-capljini>-<http://www.capljina.ba/index.php/arhiva-2012/128-potpisan-ugovor-za-radove-na-nastavku-izgradnje-vodoopskrbnog-sustava>-<http://www.capljina.ba/index.php/arhiva-2012/128-potpisan-ugovor-za-radove-na-nastavku-izgradnje-vodoopskrbnog-sustava>-<http://www.capljina.ba/index.php/arhiva-2012/1-ebrd-s-5-milijuna-eura-financira-projekt-vodoopskrbe-u-capljini>• Expropriation document was formally adopted by Municipality council on April 22, 2014. Document can be found here: <https://www.dropbox.com/s/m3l99ver42kdg7q/Odluka%20o%20nastavku%20procesa%20projekta%20vodoopskrbe%20.pdf>• Example of record from introductory meetings with the Project Affected People in a process of expropriation.- attached to previous Quarterly Report as Annex 1.0.,can be found here: <https://www.dropbox.com/s/mzw16fiau6botr8/19.1.%20Record%20from%20meetings%20Project%20Affected%20People.pdf>• Possibility of public meetings is to be published via media and municipality |
| 2 | Local residents and businesses in the project areaUsers of new water supply | Population affected by construction and by access restrictions, including the people living alongside the transportation routes;Population who will benefit through the water supply. | ca. 1800 households |  | Providing timely information to the public on construction activities: | * Disclosure through the Municipality website
* Local daily newspapers: HercVjesnik
* Local media: Radio postajaCapljina
* Posters in the LCOs
* Public meetings
* Individual meetings on an as needed basis
 | • Construction activities have started in June 2014.• On the web site of the Municipality of Čapljina (www.capljina.ba), the following information was published:<http://www.capljina.ba/index.php/arhiva-2012/1-ebrd-s-5-milijuna-eura-financira-projekt-vodoopskrbe-u-capljini>-<http://www.capljina.ba/index.php/arhiva-2012/128-potpisan-ugovor-za-radove-na-nastavku-izgradnje-vodoopskrbnog-sustava>-<http://www.capljina.ba/index.php/arhiva-2012/128-potpisan-ugovor-za-radove-na-nastavku-izgradnje-vodoopskrbnog-sustava>-<http://www.capljina.ba/index.php/arhiva-2012/1-ebrd-s-5-milijuna-eura-financira-projekt-vodoopskrbe-u-capljini>•List of media and journalists is being Prepared , expected deadline end of October 2014.• Posters are being prepared, expected deadline end of October 2014.• Possibility of public meetings is to be published via media and municipality |
| 3 | Affected vulnerable groups | Elderly and ill persons; Persons with special needs; Households with very low or no income; Single parent-headed households; Ethnic minorities; Refugees | Unknown |  | Providing timely information on expropriation activities: | * Disclosure through the Municipality website
* Delivering information by post
* Delivering relevant documentation to local community offices
* Proactively providing information and assistance in understanding the delivered information and submitted documentation
* Individual meetings as needed
 | •On the web site of the Municipality of Čapljina (www.capljina.ba), the following information was published-<http://www.capljina.ba/index.php/arhiva-2012/1-ebrd-s-5-milijuna-eura-financira-projekt-vodoopskrbe-u-capljini>-<http://www.capljina.ba/index.php/arhiva-2012/128-potpisan-ugovor-za-radove-na-nastavku-izgradnje-vodoopskrbnog-sustava>-<http://www.capljina.ba/index.php/arhiva-2012/128-potpisan-ugovor-za-radove-na-nastavku-izgradnje-vodoopskrbnog-sustava>-<http://www.capljina.ba/index.php/arhiva-2012/1-ebrd-s-5-milijuna-eura-financira-projekt-vodoopskrbe-u-capljini>• Expropriation document was formally adopted by Municipality council on April 22, 2014. Document can be found here: <https://www.dropbox.com/s/mzw16fiau6botr8/19.1.%20Record%20from%20meetings%20Project%20Affected%20People.pdf>• Example of record from introductory meetings with the Project Affected People in a process of expropriation attached to previous Quarterly Report as Annex 1.0.,can be found here: <https://www.dropbox.com/s/mzw16fiau6botr8/19.1.%20Record%20from%20meetings%20Project%20Affected%20People.pdf>  • Possibility of public meetings is to be published via media and municipality  |
| 4 | Government departments involved in the Project/Public institutions | Federation of BiHHercegovina-NeretvaCanton, Municipality Capljina, Emergency response agencies | N/A | Annex F | Consultations with relevant government departments concerning Project activities | * Regular contacts through internal communication channels
* Meetings on an as needed basis
 |  •List of of Government departments involved in the Project and relevant persons is being prepared, expected deadline December 2014 |
| 5 | Local Communities in the Project location | - BivoljeBrdo- BobanovoSelo- Domanovići- Lokve- Opličići- Čapljina 1- Čapljina 2- Grabovine- Prčavci- Trebižat- Zvirović | N/A |  | Providing timely information on planned construction works, consultations regarding the prepared plans and documentation, grievance management | * Regular contacts through internal communication channels
* Public meetings
 | • Construction activities have started in June 2014•On the web site of the Municipality of Čapljina (www.capljina.ba), the followinginformation was published:<http://www.capljina.ba/index.php/arhiva-2012/1-ebrd-s-5-milijuna-eura-financira-projekt-vodoopskrbe-u-capljini>-<http://www.capljina.ba/index.php/arhiva-2012/128-potpisan-ugovor-za-radove-na-nastavku-izgradnje-vodoopskrbnog-sustava>-<http://www.capljina.ba/index.php/arhiva-2012/128-potpisan-ugovor-za-radove-na-nastavku-izgradnje-vodoopskrbnog-sustava>-<http://www.capljina.ba/index.php/arhiva-2012/1-ebrd-s-5-milijuna-eura-financira-projekt-vodoopskrbe-u-capljini>•List of media and newspapers is being prepared, expected deadline end of October 2014.•Possibility of public meetings is to be published via media and municipality |
| 6 | Interested NGOs on national and local level | Annex A |  | Annex A | Providing timely information, communication and consultation, grievance management: | * Disclosure through the Municipality website
* Local daily newspapers: HercVjesnik
* Local media: Radio postajaCapljina
* Posters at the LCOs
* Public meetings
 | • On web site of Municipality of Čapljina (www.capljina.ba), the following information were published:<http://www.capljina.ba/index.php/arhiva-2012/1-ebrd-s-5-milijuna-eura-financira-projekt-vodoopskrbe-u-capljini><http://www.capljina.ba/index.php/arhiva-2012/128-potpisan-ugovor-za-radove-na-nastavku-izgradnje-vodoopskrbnog-sustava><http://www.capljina.ba/index.php/arhiva-2012/128-potpisan-ugovor-za-radove-na-nastavku-izgradnje-vodoopskrbnog-sustava><http://www.capljina.ba/index.php/arhiva-2012/1-ebrd-s-5-milijuna-eura-financira-projekt-vodoopskrbe-u-capljini> • List of relevant NGOs representatives is  being prepared, expected deadline end of December 2014 • List of media and journalists is being  prepared, expected deadline end of October 2014 • Posters are being prepared, expected  deadline the end of October 2014. • Possibility of public meetings is to be  published via media and municipality |
| 7 | Employees and workers | - Companyemployees- Municipality Capljinaemployees- Construction workers and temporary workers- Contractors Companies contracted to monitor and supervise the works |  |  | Grievance procedure, code of conduct and work safety and health regulations, environmental protection requirements | * Company workers: Internal bulletin board in the Company building,
* grievance procedure for the employees
* Contractors: Information on contracts, bulletin board, training
 |  • On the web site of the JKP Čapljina (<http://www.komunalno-cp.info/index.php/projekt-vodoopskrbe-capljina>) the following information was published: - Environmental and Social Action Plan - Stakeholder Engagement Plan* Procedure for internal grievance management- in progress, draft will be prepared until December 2014
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